

Kelbrook and Sough Parish Council

Chairman: C Durance

Clerk: K Jeffreys

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**SUMMONS to a meeting of Kelbrook and Sough Parish Council to be held on Wednesday 2nd October 2019
at 7.00pm in Kelbrook and Sough Village Hall**

AGENDA

1. Welcome

The Chairman Cllr. Durance welcomes all to the meeting.

2. Attendance, Apologies and Non-Attendance

To record, accept or otherwise, attendance, apologies for absence and non-attendance.

3. Declarations of Interest/s

Members are reminded of the legal requirements concerning the declaration of interests:
A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a Member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.

4. Public

Members of the public present to be offered the opportunity to address council on any relevant subject not already on the agenda. Maximum time allotted 10 minutes. Any questions for council to be sent via post/email to the clerk a week before the meeting please.

5. Planning

Applications

Town and Country Planning Act 1990 **APPLICATION:19/0458/FUL**

PROPOSAL: Full: Change of use to use as an MOT Test Centre (Use Class B2).

AT: Buildakit (UK) Ltd Kelbrook Business Park Colne Road

FOR: Dales Automotive

CONSULTATION Deadline: Please send me your comments by: 2nd October 2019

(No objections comment previously submitted)

Delegated List

To receive for information purposes the latest list which, if available, has been circulated by email to all councillors.

6. Police business

To report on and forward any issues of concern to the local police team.

7. Minutes

To accept and approve as a true representation the minutes of the previous council meeting held on Wednesday 4th September at 7.00pm.

8. Update of ongoing issues from previous minutes

Verbal update from clerk & councillors on any issues ongoing from previous minutes.

9. Update of issues from any other meetings attended

Verbal update from clerk & councillors on any issues arising from any other meetings attended.

10. Finance

To consider approve or otherwise the following:

Bills presented for payment:

<u>Chq No</u>	<u>Payee</u>	<u>Details</u>	<u>Amount £ VAT Inc</u>	<u>VAT</u>
22151	K Jeffreys	September Salary	£100.85	£0
22152	HMRC	PAYE	£20.17	£0
22153	Amberol	Planters	£1541.32	£256.89
22154	C Elley	Lengths man fees	£82.50	£0
22155	Greenfield Services	Garden maintenance	£60.00	£0

11. Communication

- Sough noticeboard.

12. Play Area

Standing item.

13. Lengths man Report

Standing item.

14. Neighbourhood Plan

Standing item.

15. Christmas

Council to discuss plans for Christmas events.

16. Casual Vacancies

Council to discuss options to fill the casual vacancies.

17. Financial Report

C Durance to present the financial report to council.

18. Correspondence.

Any correspondence will have been circulated to all councillors prior to the meeting. Any recently received will be held by the Clerk.

Date & Time of next full meeting

The next meeting will be held on Wednesday 6th November 2019 at 7.00pm in Kelbrook Village Hall.

DATED: 25th September 2019

Clerk: K Jeffreys