

Kelbrook and Sough Parish Council

Chairman: C Durance

Clerk: K Jeffreys

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SUMMONS to a meeting of Kelbrook and Sough Parish Council to be held on Wednesday 4th December 2019 at 7.00pm in Kelbrook and Sough Village Hall

AGENDA

1. Welcome

The Chairman Cllr. Durance welcomes all to the meeting.

2. Attendance, Apologies and Non-Attendance

To record, accept or otherwise, attendance, apologies for absence and non-attendance.

3. Declarations of Interest/s

Members are reminded of the legal requirements concerning the declaration of interests:

A Member must declare a disclosable pecuniary interest which he/she has in any item on the agenda. A Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a Member with a disclosable pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.

4. Public

Members of the public present to be offered the opportunity to address council on any relevant subject not already on the agenda. Maximum time allotted 10 minutes. Any questions for council to be sent via post/email to the clerk a week before the meeting please.

5. Planning

Applications

None

Delegated List

To receive for information purposes the latest list which, if available, has been circulated by email to all councillors.

6. Police business

To report on and forward any issues of concern to the local police team.

7. Minutes

To accept and approve as a true representation the minutes of the previous council meeting held on Wednesday 6th November at 7.00pm.

8. Update of ongoing issues from previous minutes

Verbal update from clerk & councillors on any issues ongoing from previous minutes.

9. Update of issues from any other meetings attended

Verbal update from clerk & councillors on any issues arising from any other meetings attended.

10. Finance

- a. Report of expenditure to date.
- b. First consideration of draft budget 2020/21.
- c. To note: VAT reclaim submitted to October 2019, total reclaimed £843.47.

To consider approve or otherwise the following:

Bills presented for payment:

<u>Chq No</u>	<u>Payee</u>	<u>Details</u>	<u>Amount £ VAT Inc</u>	<u>VAT</u>
22165	K Jeffreys	November Salary, including holiday hours x 7.	£218.51	£0
22166	HMRC	PAYE	£43.70	£0
22167	Malcolm Baines	Christmas lights	£1509.29	£251.55

11. Communication

Standing item.

12. Play Area

Standing item.

13. Lengths man Report

Standing item.

14. Neighbourhood Plan

Standing item.

15. Correspondence.

Any correspondence will have been circulated to all councillors prior to the meeting. Any recently received will be held by the Clerk.

Date & Time of next full meeting

The next meeting will be held on Wednesday 8th January 2020 at 7.00pm in Kelbrook Village Hall.

DATED: 27th November 2019

Clerk: K Jeffreys