

Kelbrook and Sough Parish Council

Chairman: C Durance Clerk: Mrs Katie Jeffreys. C/o Kelbrook and Sough Village Hall, Dotcliffe Road, Kelbrook BB18 6TQ Email: clerk@kelbrookandsoughparishcouncil.org.uk Website: www.kelbrookandsoughparishcouncil.org.uk

SUMMONS to an extra ordinary meeting of KELBROOK AND SOUGH PARISH COUNCIL to be held on Wednesday 26th August 2020 at 6:30pm via a remote platform in line with the Coronavirus Act 2020.

This will be a virtual meeting on Zoom

To log in please use:

Meeting ID: 776 2254 1761

Password: QD83cN

Members of the public are welcome to access this meeting.

You are summoned to attend an extra ordinary meeting of the Full Parish Council in accordance with schedule 12 para.10(2) (b) of the Local Government Act 1972 to be held via Zoom on the above date and time. If you are unable to attend, it is important that your apologies and reason is passed to the Clerk prior to the meeting.

Details of business to be transacted at the meeting will be shown below.

AGENDA

Please be aware that meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested to respect the wishes of members of the public who have come to speak at a meeting; and reminded that it is not permitted for oral commentary to be provided during a meeting.

The Chairman may ask people to stop recording and leave the meeting if they act in a disruptive manner.

1. Welcome

The Chairman welcomes all to the meeting at 6:30pm.

2. Attendance, Apologies and Non-Attendance

To record, accept, or otherwise, attendance, apologies for absence and non-attendance.

3. Declarations of Interest/s

Members are reminded of the legal requirements concerning the declaration of interests; a member must declare a pecuniary interest which he/she has in any agenda item. A Member with a pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a Member with a pecuniary interest leave the room where the meeting is held while any discussion or voting takes place.

4. Public discussion

Members of the public present to be offered the opportunity to address council on any relevant subject not already on the agenda. Any questions for council requiring a detailed answer should to be sent via post or email to the clerk one week before the meeting. Usual maximum time allotted 15 minutes.

5. Year End Accounts

Council to approve the accounts to the 31st March 2020.

6. Internal Audit Report

Council to accept and approve the internal auditor's report, as previously circulated.

7. AGAR Certificate of Exemption

Council to accept and approve the Certificate of Exemption of the AGAR, as previously circulated. To be signed by the Chairman and Clerk with social distancing measures in place and submitted to the external auditor.

8. AGAR Section 1

Council to accept and approve section 1 of the AGAR, as previously circulated. To be signed by the Chairman and Clerk with social distancing measures in place and submitted to the external auditor.

7. AGAR Section 2

Council to accept and approve section 2 of the AGAR, as previously circulated. To be signed by the Chairman and Clerk with social distancing measures in place and submitted to the external auditor.

DATED: 20th August 2020

Clerk & RFO: K. Jeffreys