



Minutes of the Kelbrook & Sough Neighbourhood Plan Steering Group

Meeting no 12

Date and time: 20th November 2019 at 19:00.

Venue: Kelbrook and Sough Village Hall

Attendees:

Debbie Richardson (Chair), Audrey Wilson, Garry Wilson, Steve Petrovic, Christine Wheatley, Alan Wheatley, Linda Petrovic, Val Kimberley

Apologies

Matthew Kennedy, Paul Maskell, Isabel Wood, Andrew Oliver

12.1 The previous minutes were approved. Proposed by G.Wilson and seconded by D. Richardson.

12.2 Actions from Minutes – see separate document on updated actions

12.3 Action 8.1 Surveying businesses has almost been completed. GW has written up the visit to Old Stone Trough and this has been circulated.

12.4 Actions 9.5. DR has created a list of green spaces and needs to add in the photos for those spaces. In doing this she found that some photos were missing.

12.5 Action 11.1 AW has created the rationale for creating policies. This has been distributed along with her first draft of policies for Tourism and Leisure.

12.6 Action 11.3 The Tourist/Visitor questionnaire has been created and circulated. Action 12.1 This will be updated and then GW will print and distribute to The Craven Heifer, The Old Stone Trough and the Village Hall. Boxes are required for each location for the completed forms to be collected.

12.7 Review of Open Meeting. The general consensus was that it was a very positive meeting, although attendance could have been better, as over sixty invitations were distributed. It was agreed that those attending the meeting enjoyed it and contributed considerably.

There seems to be a problem for residents easily accessing the Parish Website, and iRecord.

Action 12.2 DR will produce a flyer providing residents with instructions on how to register with iRecord, GW's contact details and how to access the Parish Council website.

Action 12.3 As a result of the information provided at the meeting on energy supplies, GW will contact Yorkshire Electricity Board under the Freedom of Information Act

12.7 Review of Policies. It was agreed that the Aims and Objectives (A&O's) for The Vision and Objectives of Kelbrook and Sough N.P (February 2019) will be used to help frame our policies. Action 12.4 DR will re-email out the A&O's in order that Steering Group Members can reference/ use them whilst drafting policies.

It was agreed that an amount of research and looking at other village NP is required to :-

- Understand the policies in the Pendle Local Plan.
- Research examples of policies in other villages' Neighbourhood Plans.
- Use the consultation documents/ surveys from our community consultations and capture their comments and views to reinforce the policy requirement



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12.8 The policies will be worked on as follows:

- Air Quality– Steve and Linda Petrovic
- Transport and traffic– Alan and Christine Wheatley. While looking at cycling, they will include the cycle routes that will probably sit under Sustainable Movement.
- Safeguarding Important Views – Audrey Wilson
- Tourism/Leisure– Audrey Wilson
- Heritage/Community Assets – Garry Wilson
- Drainage/sewage/flooding – Debbie Richardson
- Broadband/business – Debbie Richardson
- Housing Design – Debbie Richardson

It was agreed that there may be some actions that come out of the policy drafting which will be required to be undertaken by the Parish Council.

12.9 There being no other business, the meeting was closed.

Next Meeting – Wednesday 18th November at 6.30pm. Please note the earlier time to review the site assessments

A. Wilson, Secretary