

Minutes of the Meeting of Kelbrook and Sough Parish Council held on Wednesday 4th September 2019 at 7.00pm in Kelbrook and Sough Village Hall

1. Welcome

The Chairman: Cllr. Durance welcomed all to the meeting.

2. Attendance, Apologies and Non-Attendance

Attending Cllrs: C Durance, M Goldthorpe, G Wilson, R Carroll, P Maskell.

3. Declarations of Interest/s

K Jeffrey – payment under finance.
C Durance – repayment under finance.

4. Public

No members of the public present.

5. Planning

Applications

**Town and Country Planning Act 1990 APPLICATION: 19/0406/OUT
PROPOSAL: Outline: Erection of a single detached dwelling (Access and Layout only).
AT: Craven Game Farm Harden Road Kelbrook
FOR: Alison Akrigg
CONSULTATION Deadline: Please send me your comments by: 12th September 2019 (Comments on this application were previously submitted)**

Noted.

**Town and Country Planning Act 1990 APPLICATION: 19/0553/HHO
PROPOSAL: Full: Erection of a single storey front extension forming a porch and erection of a single storey rear extension. AT: 14 Waterloo Road Kelbrook Barnoldswick
FOR: Mr Geoffrey Fitzgerald-Lombard
CONSULTATION Deadline: Please send me your comments by: 3rd September 2019 (Comments submitted)**

Noted.

Delegated List – None received.

6. Police business

Nothing to report.

7. Minutes

To accept and approve as a true representation the minutes of the previous council meeting held on Wednesday 7th August 2019 at 7.00pm.

**Proposed GW
Seconded MG**

Unanimous: that these minutes are accepted and approved as above

The minutes will be signed on the final page and initialled on all other pages by Cllr Durance

Resolved: That the clerk enter these into the permanent record of full council

8. Update of ongoing issues from previous minutes

- The bee garden will be removed, there are currently ongoing discussions about a private piece of land that may be available.
- The transfer of bus shelters documents have been received.

9. Update of issues from any other meetings attended

Nothing to report.

10. Finance

To consider approve or otherwise the following: Bills presented for payment:

Chq No	Payee	Details	Total Amount	VAT
22145	K Jeffreys	August Salary	£134.47	£0.00
22146	HMRC	PAYE	£26.89	£0.00
22147	Kelbrook Village Hall	Room Hire - NHP	£66.00	£0.00
22148	Pendle Leisure Trust	Sponsorship	£120.00	£0.00
22149	Pendle Borough Council	Annual Playground Inspection	£69.60	£11.60
22150	C Durance – Repayment	A McKane cash	£240.00	£0.00

Bills presented for payment (with additions) accepted.

Proposed GW

Seconded MG

Unanimous

11. Communication

K Jeffreys to remove the telephone number from the website.

12. Play Area

The reports on playground inspections are now being received as required.

13. Lengths man Report

Council authorise the purchase of ten railing planters to be used around the village, at a cost of £121.00 each.

14. Neighbourhood Plan

It was highlighted in feedback from the neighbourhood plan that the main issues in the village are parking and traffic flow. There are plans to contact Lancashire County Council for advice on changing street furniture and to add to the village atmosphere of Kelbrook. This will be brought back to a later agenda.

15. Adoption of control documents

Council approve the adoption of the control documents, as previously circulated.

These were:

Social Media moderation policy

GDPR policy

Financial regulations

Risk assessment

Equal opportunities policy

Complaints policy

Proposed GW

Seconded PM

Unanimous

16. Correspondence.

A discussion was had regarding a letter that was received in relation to delaying the public rights of way.

Date & Time of next full meeting

The next meeting will be held on Wednesday 2nd October 2019 at 7.00pm in Kelbrook Village Hall.

DATED: 5th September 2019

Clerk:

K Jeffreys

SIGNED: 2nd October 2019

Chairman:

C Durance