

**Minutes of the Meeting of Kelbrook and Sough Parish Council held on Wednesday 6th November 2019 at 7.00pm
in Kelbrook and Sough Village Hall**

1. Welcome

The Chairman: Cllr. Durance welcomed all to the meeting.

2. Attendance, Apologies and Non-Attendance

Attending Cllrs: C Durance, G Wilson, P Maskell, R Carroll. K Jeffreys as Clerk.

Apologies from Cllrs: M Goulthorp.

3. Declarations of Interest/s

K Jeffreys – payment under finance.

C Durance – payment under finance.

R Carroll – payment to carro-step under finance.

4. Public

No members of the public present.

5. Planning

Applications

None

Delegated List

To receive for information purposes the latest list which, if available, has been circulated by email to all councillors.

6. Police business

Nothing to report.

7. Minutes

To accept and approve as a true representation the minutes of the previous council meeting held on Wednesday 2nd October at 7.00pm.

Proposed GW

Seconded CD

Unanimous: that these minutes are accepted and approved as above.

The minutes will be signed on the final page and initialled on all other pages by Cllr Durance

Resolved: That the clerk enter these into the permanent record of full council

8. Update of ongoing issues from previous minutes

- Casual vacancies now advertised on the council's website, as previously discussed.
- The electrician has commenced work on the Christmas lights, a quote will be provided for new lights for the large tree in the village. Cllr C Durance has requested an update and council agree that a decision on the lights for the tree can be made via email. There is capital funding available from the West Craven Area Committee for new lights. The switch on is planned for Friday the 6th December.

- The bee garden is to be removed; however, time has recently been taken up with bulb planting. The bee garden will be removed as soon as possible.
- The wall at Sough mill is to be rebuilt, the West Craven Area Committee is aware of this and is awaiting direction from insurers. K Jeffreys to contact the Manager of the Mill Management Company to ask what the plans are for the wall to be re-built.

9. Update of issues from any other meetings attended

Nothing to report.

10. Finance

To consider approve or otherwise the following:

Bills presented for payment:

<u>Chq No</u>	<u>Payee</u>	<u>Details</u>	<u>Amount £ VAT Inc</u>	<u>VAT</u>
22159	K Jeffreys	October Salary	£100.85	£0
22160	HMRC	PAYE	£20.17	£0
22161	Carrostep Print Services	Newsletter	£88.00	£0
22162	C Durance	Bulbs	£55.00	£0
22163	K Jeffreys	Home working expenses	£75.00	£0
22164	The Poppy Appeal	Poppy apparel	£250.00	£0

Proposed GW

Seconded PM

Unanimous

11. Communication

Nothing to report.

12. Play Area

Nothing to report.

13. Lengths man Report

- Council have received the railing planters to be placed at the roundabout in the next few months.
- Daffodil bulbs have now been planted at various sites around the village.

14. Neighbourhood Plan

- An open evening will be held on the 18th of November for people who would like to help with the neighbourhood plan or any council activities.
- The neighbourhood plan group intend to undertake further research in the form of surveys with local walking groups.

15. Contribution to Sough Park

Council discussed Pendle Borough Council's requests, a number of factors would need to be addressed prior to any decision being made on the contribution or transfer of the park.

It was decided that a meeting is required between Kelbrook and Sough Parish Council and Earby Town Council in the first instance, as the park is shared between the two councils.

16. Correspondence.

K Jeffreys has received correspondence from Santander, this will be completed and returned as appropriate.

Date & Time of next full meeting

The next meeting will be held on Wednesday 2nd December 2019 at 7.00pm in Kelbrook Village Hall.

DATED: 7th November 2019

Clerk:

K Jeffreys

SIGNED: 2nd December 2019

Chairman:

C Durance