

**Minutes of the Meeting of Kelbrook and Sough Parish Council held on Wednesday 3rd July 2019
at 7.00pm in Kelbrook and Sough Village Hall**

1. Welcome

The Chairman: Cllr. Durance welcomed all to the meeting.

2. Attendance, Apologies and Non-Attendance

Attending Cllrs: C Durance, M Goldthorpe, G Wilson, P Maskell, R Carroll.

3. Declarations of Interest/s

K Jeffreys –payment under finance.
R Carroll -payment under finance.

4. Public

No members of the public present.

5. Planning

Applications

Town and Country Planning Act 1990

APPLICATION: 19/0406/OUT

PROPOSAL: Outline: Erection of a single detached dwelling (Access and Layout only)

AT: Craven Game Farm Harden Road Kelbrook

FOR: Alison Akrigg

CONSULTATION

Deadline: Please send me your comments by: 4th July 2019

Resolved: No Objections –Clerk to report this to the planning officer at Pendle Borough Council.

Proposed RC

Seconded CD

Unanimous

Delegated List –None received.

6. Police business

None present and nothing to take forward.

7. Minutes

To accept and approve as a true representation the minutes of the previous council meeting held on Wednesday 5th June 2019 at 7.00pm.

Proposed (accept with amendments) GW

Seconded CD

Unanimous: that these minutes are accepted and approved as above

The minutes will be signed on the final page and initialled on all other pages by Cllr Durance

Resolved: That the clerk enter these into the permanent record of full council

8. Update of ongoing issues from previous minutes

Nothing to report.

9. Update of issues from any other meetings attended

Cllr Durance and K Jeffreys attended a meeting with Pendle Borough Council in relation to the transfer of services to Town and Parish Councils. There was an early discussion on the possibility of the council taking on pieces of land in the area and the significant consideration in the costs and management of doing so.

Cllrs M Goldthorpe and R Carroll attended the West Craven Area Committee meeting, it was reported that the committee has invested funding to repair the track from the Salterforth development to Kelbrook.

10. Finance

To consider approve or otherwise the following:

Bills presented for payment:

Cheque number	Payee	Description	Total Value	VAT
22126	CHIC engraving	5 x engraved plate	£225.00	£37.50
22127	K Jeffreys	Salary	£171.45	£0.00
22128	D Porter	Landscaping works	£1,165.00	£0.00
22137	Val Kenyon	Bedding plants	£53.20	£8.33
22138	Lengthsman fees	July payment	£49.50	£0.00
22139	Carro-step	Printing services	£808.00	£0.00
22140	Debbie Richardson	Neighbourhood plan expenses	£463.85	£0.00

Bills presented for payment accepted.

Proposed GW

Seconded MG

Unanimous

The Annual Governance Statement and Accounting Statement in the AGAR for the year 2018-19 were agreed by council and signed by the Chairman and the Clerk and witnessed by all members.

Proposed GW

Seconded MG

Unanimous

11. Communication

Nothing to report.

12. Play Area

The play area was checked and was in a good condition.

13. Lengths man Report

There was a discussion regarding the deeds and ownerships of the land at the junction of Colne Road and Main Street, it was confirmed that Lancashire County Council are the owners. The landscaping work to this area was instructed by Cllr C Durance.

There will be work carried out at the bee garden and the mowing and weeding around the village will shortly be completed.

There was a discussion on the bee garden and any future plans for this, this item will be brought to a later agenda.

14. Neighbourhood Plan

The neighbourhood plan is progressing well and the surveys have now been sent out with a deadline of later this month for returning them.

The minutes have been circulated previously.

15. Potential pollution issues

There have been a number of complaints regarding potential pollution issues caused by Euravia, this includes sediment drifting further afield (Earby). Previous tests have been carried out and the substance was found to be unharful, however these instances did not go any further due to the low number of reports and evidence. Residents are encouraged to report any instances of potential pollution.

Cllrs Durance and Wilson will arrange a meeting with Euravia to discuss this.

16. Correspondence.

None.

Date & Time of next full meeting

The next meeting will be held on Wednesday 7th August 2019 at 7.00pm in Kelbrook Village Hall.

DATED: 4th July 2019

Clerk: K Jeffreys

SIGNED: 7th August 2019

**Chairman:
C Durance**