

Minutes of the Meeting of Kelbrook and Sough Parish Council held on Wednesday 8th January 2020 at 7.00pm in Kelbrook and Sough Village Hall

1. Welcome

The Chairman: Cllr. Durance welcomed all to the meeting.

2. Attendance, Apologies and Non-Attendance

Attending Cllrs: C Durance, G Wilson, R Carroll, M Goulthorp. K Jeffreys as Clerk.

Absent: P Maskell.

3. Declarations of Interest/s

K Jeffreys – payment under finance.

4. Public

No members of the public present.

5. Planning

Applications

None

Delegated List

To receive for information purposes the latest list which, if available, has been circulated by email to all councillors.

6. Police business

None

7. Minutes

To accept and approve as a true representation the minutes of the previous council meeting held on Wednesday 4th December 2019 at 7.00pm.

Proposed GW

Seconded RC

Unanimous: that these minutes are accepted and approved as above.

The minutes will be signed on the final page and initialled on all other pages by Cllr Durance

Resolved: That the clerk enter these into the permanent record of full council

8. Update of ongoing issues from previous minutes

The damaged wall at the Mill management site will be reported as a problem to Pendle Borough Council's planning department. K Jeffreys has attempted to contact the owner, with no response.

A meeting will be organised between Kelbrook and Sough Parish Council and Earby Town Council to discuss the decision on maintenance arrangements for Sough Park. Information on the costs for 2020/21 will be requested from P Mousdale to support this discussion.

9. Update of issues from any other meetings attended

Cllr M Goulthorp reported on the transfer of services to Town and Parish Councils, it was discussed that bus shelters along the Burnley to Colne route were being transferred to Lancashire County Council. This would be extended to include the Quality Bus route through Earby and Barnoldswick, which includes bus shelters in Kelbrook. These shelters are owned by Kelbrook and Sough Parish Council, therefore, further clarification on the proposal is required from Pendle Borough Council.

10. Finance

To consider approve or otherwise the following:

Bills presented for payment:

Chq No	Payee	Details	Amount £ VAT Inc	VAT
22170	K Jeffreys	December Salary	£100.85	£0
22171	HMRC	PAYE	£20.17	£0
22172	Pendle Borough Council	Sough Park 19/20	£2831.40	£0
22173	Kelbrook and Sough Village Hall	Room hire	£132.00	£0
22174	Lancashire CC	HER Data search	£237.60	£39.60

Proposed GW
Seconded RC
Unanimous

11. Communication

C Durance has commenced work on the Parish newsletter for January.

12. Play Area

Nothing to report.

13. Lengths man Report

Nothing to report.

14. Neighbourhood Plan

The surveys for all houses built pre 1850 has been completed. There are some that might wish to be listed, or possibly on a 'Parish list'.

15. Pendle Leisure Trust Swimming Initiative

Council discussed the contribution to the Pendle Leisure Trust Swimming Initiative and decided to support this for 2020/21 at a cost of £370.56.

Proposed GW
Seconded MG
Unanimous

16. Consideration of draft budget

Council discussed and approved the draft budget with the following amendments:

- Reduce bus shelters balance to £100.00
- Reduce local rights of way balance to £100.00
- Reduce the contingency to £1312.00
- Increase the maintenance to Sough Park to £3500.000

This gives a total precept of £15250.00

17. Correspondence.

None.

The meeting closed at 20:00.

Date & Time of next full meeting

The next meeting will be held on Wednesday 5th February 2020 at 7.00pm in Kelbrook Village Hall.

DATED: 9th January 2020

Clerk:

K Jeffreys

SIGNED: 5th February 2020

Chairman:

C Durance