

Kelbrook and Sough Parish Council

Minutes of meeting 9 1 24

Chairman: Sharon Ashley

Clerk: Carole Singleton

Email: clerk@kelbrookandsoughparishcouncil.org.uk

Website: www.kelbrookandsoughparishcouncil.org.uk

1. **Welcome**

The Chairperson Cllr. Ashley welcomes all to the meeting

2. **Attendance, Apologies and non-attendance**

In attendance; Chairperson Ashley, Cllrs Slinger, Katiff, Mayers, Galway,

Apologies for absence: Cllr Ellis, Eley

3. **Declarations of Interest**

Members are reminded of the legal requirements concerning the declaration of interests.

Member must declare a disclosable pecuniary interest in any item on the agenda. A

Member with a disclosable pecuniary interest in any item may not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting. In addition, it is suggested that a Member with a disclosable pecuniary interest leave the room where the meeting is held while and discussion or voting takes place.

No declarations of interest

4. **Public forum**

Members of the public present to be offered the opportunity to address council on any relevant subject not already on the agenda. Maximum time allotted 10 minutes.

Any questions/comments for Council for items on the agenda to be sent via post/email to the clerk clerk@kelbrookandsoughparishcouncil.org.uk 24 hours before the meeting

No requests

5. **Minutes**

To approve minutes from the meeting held on 14th November 2023

Resolved: Approved as a correct record by Chairman Ashley, however, as only one councillor present at the last meeting and this meeting available to approve, the minutes to be brought to the next meeting for approval

6. **To examine and approve Accounts**

Awaiting bank statements to produce up to date accounts, therefore report to be brought to the next meeting

7. **To approve and authorise payment of the following invoices**

<u>DATE</u>	<u>PAYEE</u>	<u>INVOICE DETAILS</u>	<u>AMOUNT</u>
6 10 23	Pendle BC	Grounds maintenance Sough Park.	5047.50

Resolved: approved for payment

8. **Other Financial Matters**

a. **Outstanding invoice for Pendle Borough Council - Invoice no. 5132924 - still owing**

The payment for £5047.50 made in August 2023 has been allocated by the PBC sundry debtors to an old payment for the previous year which had not been paid by the previous Kelbrook and Sough Parish Council administration. Therefore following discussions a payment for £5047.50 is still due to be paid

b. **Banking and payments**

Bank account in its current form is problematic. Creating issues with cheque payments, a combination of late post and bank issues*. To look at other methods of payment and look at what others parish and town councils are doing. To look at the banking hub providers in

Barnoldswick and ensure that any changes to bank that may be made there is a representative at the Barnoldswick hub.

** due to the bank cancelling a cheque to a supplier and the subsequent problems encountered by the Parish Council and the supplier, the bank has credited the Parish Council with £100, this will appear in the accounts*

9. Update of on-going issues from other meetings

- WCAC attended in December.
- Discussions around road safety.
- Monitor of speeding, registrations and unsocial driving.
- Holding event in Earby to get younger drivers to engage.
- Local police have acquired a speed gun and SW camera which is used for speeding.
- Cant be used to prosecute - only for evidence.
- Request for average speed cameras
- Looking at targeting L shaped area from Kelbrook roundabout/Barnoldswick/ Earby
- There is a meeting tonight that the parish council representative is unable to attend as the parish council meeting is taking place, amongst the discussions will be the condition of Waterloo Road and potholes to be discussed.
- Cllr Whipp prioritising Waterloo Road Road in the discussions to try and get some resolution.

10. Planning Applications Received

23/0759/PIP registered 15 11 23 erection of 1 dwelling

Mr Chris Crabtree

Land adjacent 7-9 Main Street Kelbrook

For information only - objections were put in by Kelbrook and Sough PC and planning has been refused. Not going to WCAC for discussion. Will be added to the village improvement plan and updated on website

11. Police Business

Question of attendance at Parish Council meetings - advised to keep trying for police attendance and someone may turn up. Try, as a priority for the AGM meeting later this year.

12. Updates

- Since last meeting benches and notice boards in place.
- Asset register updated accordingly
- Xmas trees arrived - lights removed and stored by Stateley Lighting, also added to asset register
- Decoration making day held - permission given to store the decorations at the village hall for future use. Good community event, looking at further events taking place within the village.
 - Lengthsman - working through the points on the playground inspection report. No major work involved. Moving onto mile marker stones, clean and re-painting. Audit of benches around the village and works involved and if any need replacing. Walkway to be cleared at the side of the chip shop. Planters.

13. Correspondence

- Pendle Primary School free swimming initiative - £425.00
- **Resolved** : agreed to approve to finance the initiative again for this year and push the event more to encourage school children to attend. Look at uptake for following years and review for next year. Headmaster very pro-active

14. Objectives and actions for 2024

Community work

- Fun day to coincide with the fell race this year
- Kelbrook and Sough Community Project awarded lottery grant
- Parish Council to work with the voluntary groups to pull together
- Lunch Club
- Neighbourhood watch - looking after your neighbour - team of volunteers
- Looking at working with communications/community engagement - in a timely fashion into Facebook
- Survey - to find out how we can engage with people, barriers to engagement
- Road safety measures

- Maintenance and improvements of assets
- Request to change one of the swings - agreed to get quotes together to progress this request
- Clean/Paint the playground - weather has been against it.
- Repair to safety surfacing
- Re-negotiate the contract with PBC
- Telephone box - weather has been an issue plus waiting for disconnection
- Facilities at Sough Park
- Looking at dates for litter picking
- Potential proposal - meeting at Trawden looking at participation in fell race 2025
- Crowd Funding on Friday 12th January - looking at grants for sporting groups
- Grants - what community groups can the parish council fund?
- Community engagements - providing assets and enhancements. Working on a business plan to incorporate community work
- AGM in May - to have results from survey ready for the AGM

15. Affiliated projects, e.g. Neighbour watch

Covered above

16. Road signs top of Main St and bottom of Church Lane?

- Signs to deter HGV vehicles from entering the village unnecessarily
- Difficulties with HGV coming along here and getting stuck.
- Sat Navs sending vehicles along wrong road.
- **Resolved** - defer to next meeting

17. Setting Kelbrook and Sough precept for 2024/25

Resolved - following 2024/2025 budget discussions* the precept for 2024/2025 will be £15767. This equates to £45.57 at Band D.

*See appendix for detailed precept considerations and budget setting including maintenance budget

18. To confirm the date of the next Parish Council Meeting 12th March 2024 at 7:00

- Further dates for meeting are scheduled for
- 14th May 2024- following the AGM
- 9th July 2024
- 10th September 2024
- 12th November 2024
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• *Meeting concluded 7:40*

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Chairman Sharon Ashley

Dated 9th January 2024