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25th May 2020

To the Chairlady and Members of Kelbrook and Sough Parish
Council
Audit of Accounts for the Financial Year 2019/20

Annual Return

The internal audit of the Council records for 2019/20 has been carried out and I am pleased to inform you that section 4 of the audit return has been signed as required.

Bank Accounts

The Council bank statements were checked, and found to be in agreement with the spreadsheet balance as at 31st March 2020.

Vouching

Samples of Council expense invoices were checked and found to be in accordance with the payments made.

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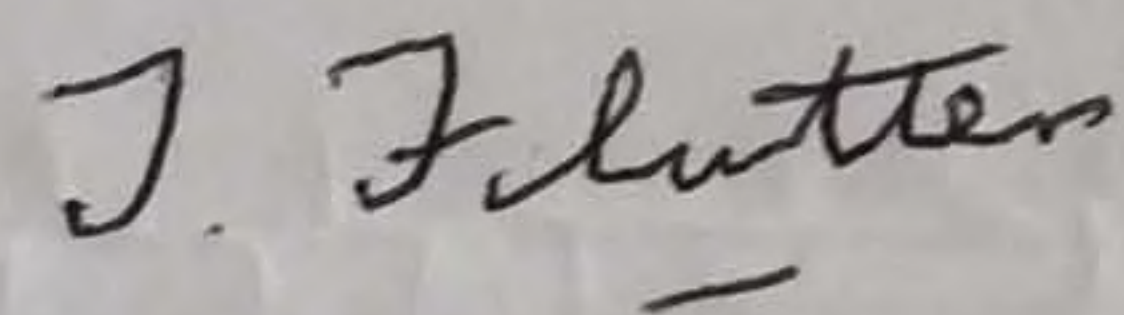
Risk Assessment

In reviewing the records it was noted that the council now have a risk assessment document, which covers the main risks the council face. It is recommended that this document is reviewed regularly to ensure that any newly arising risks are included. . If amendments are necessary, these should be noted and recorded in the minutes.

General

I should like to thank you for your assistance and look forward to the next audit.

Yours sincerely,



Terry Flatters

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