

**Minutes of the Meeting of Kelbrook and Sough Parish Council held on Wednesday 7<sup>th</sup> August 2019 at 7.00pm in Kelbrook and Sough Village Hall**

**1. Welcome**

The Chairman: Cllr. Durance welcomed all to the meeting.

**2. Attendance, Apologies and Non-Attendance**

Attending Cllrs: C Durance, M Goldthorpe, G Wilson, R Carroll.  
Apologies from Cllrs: P Maskell.

**3. Declarations of Interest/s**

K Jeffreys – payment under finance.

**4. Public**

No members of the public present.

**5. Planning**

Applications

1.

**19/0438/ADV**

Lancashire County Council

Roundabout At The Junction With Barnoldswick Road Colne Road Kelbrook Lancashire  
Advertisement Consent: Display 3 non-illuminated sponsorship acknowledgement signs.  
08.07.2019

E:390069

N:444529

Mr Christian Barton

Resolved: No Objections – Clerk to report this to the planning officer at Pendle Borough Council with the following comments:

- Signage must be managed effectively as the current sign are not visible due to lack of maintenance.
- The signage should ideally be marketing local businesses.

**Proposed GW  
Seconded CD  
Unanimous**

2.

Town & Country Planning Act

Re: Alleged unauthorised operation of stone merchant business.

Location: St Marys Vicarage Vicarage Road Kelbrook

Case Ref: PLE/19/0667

Noted – Issue resolved.

Delegated List – None received.

**6. Police business**

Cllr R Carroll reported that a recruitment drive was planned by LCC to appoint approximately 200 new police officers for Lancashire.

## 7. Minutes

To accept and approve as a true representation the minutes of the previous council meeting held on Wednesday 3<sup>rd</sup> July 2019 at 7.00pm.

**Proposed GW**

**Seconded RC**

**Unanimous: that these minutes are accepted and approved as above**

The minutes will be signed on the final page and initialled on all other pages by Cllr Durance

**Resolved: That the clerk enter these into the permanent record of full council**

## 8. Update of ongoing issues from previous minutes

Nothing to report.

## 9. Update of issues from any other meetings attended

Nothing to report.

## 10. Finance

**To consider approve or otherwise the following:** Bills presented for payment:

<u>Chq No</u>	<u>Payee</u>	<u>Details</u>	<u>Amount £ VAT Inc</u>	<u>VAT</u>
22129	K Jeffreys	July Salary	£141.19	£0
22141	D Porter	Reissued Cheque	£1165.00	£0
22142	K Jeffreys	Reimbursement of stamps and stationery	£37.55	£0
22143	Yorkshire Internal Audit Services	Internal Audit fees	£275.00	£0
	C Elley	Lengths man fees	£61.87	£0
	A McKane	Storage fees	£240.00	£0

**Bills presented for payment (with additions) accepted.**

**Proposed GW**

**Seconded MG**

**Unanimous**

## 11. Communication

The newsletter is to be suspended until further notice.

## 12. Play Area

Repairs to playground carried out by Pendle Borough Council, reported via the online system.

K Jeffreys to obtain copies of the playground inspections carried out and to request that we are emailed them periodically.

### **13. Lengths man Report**

1. Work programme – report and document circulated by C Durance.

- The trees are to be cut back, as requested by LCC.
- A routine inspection should be carried out. - There has been a monthly check agreed. Key areas have been identified.
- Bus shelters, weeding and disinfecting should be added to the list.

2. Bee Garden.

- The area of land is owned by LCC and maintained by Kelbrook and Sough Parish Council.
- Residents should be consulted on how they wish for it to be used.
- The bee garden was intended to be a temporary solution

**It is proposed that the bee garden be removed.**

**Proposed RC**

**Seconded MG**

**Vote 3:1 agreed.**

3. Benches. – List of benches in the parish supplied by C Durance.

- A bin is to be added to the end of Church Lane, at the end of the walk / cycle route.
- The dog waste bin will be replaced as it is damaged.
- The broken bench at Sough Bridge will be replaced with a composite bench.

### **14. Neighbourhood Plan**

There has been an overwhelmingly successful response to the neighbourhood plan surveys at almost 50% returned.

**Kelbrook and Sough Parish Council would like to record our thanks to everyone involved for all the hard work and commitment to the plan thus far.**

Council discussed the possibility of a programme to update and remove any inappropriate street furniture. This will be brought back to a later agenda.

### **15. Millennium Garden**

Council has now vacated the millennium garden, with the exception of the composite benches.

### **16. Draft Public Spaces Protection Order for Consultation**

Council are in agreement with the draft order.

### **17. Police and Crime Commissioner (PCC) New Volunteer Role for Parish and Town Councils**

Noted.

**18. Dedication plaque requests**

Council approved the requests for the two plaques.

**19. Swimming lesson sponsorship**

Council to support the Pendle Leisure Trust school swimming sessions with a donation of £120.00.

**Proposed GW  
Seconded MG  
Unanimous**

**20. Correspondence.**

The Local Government Boundary Commission for England's public consultation on the draft recommendations for the new electoral arrangements for Pendle Borough Council is now open for comments to be submitted.

The £1000.00 donated to the Village Hall has enabled them to reach the total amount required for a new roof.

**Date & Time of next full meeting**

The next meeting will be held on Wednesday 4<sup>th</sup> September 2019 at 7.00pm in Kelbrook Village Hall.

**DATED: 8<sup>th</sup> August 2019**

**Clerk:**

**K Jeffreys**

**SIGNED: 4<sup>th</sup> September 2019**

**Chairman:**

**C Durance**